



Hiwassee Downtown Development Authority Special Called Meeting Minutes

Date: Tuesday, October 28, 2025
Time: 8:30 AM
Location: 50 River Street, Upstairs Training Room
Board Present: Tyler Osborn, Shawn Farmer, Doug Schober
Staff Present: Lily Ponitz, Jinelle Wagner
Guests Present: Jim Olson, Caitlin Ayers, William Ayers

I. Call to order

Tyler called the meeting to order at 8:32 AM.

II. Adopt agenda as set

Motion: Doug | Second: Shawn | Approved

III. Approval of September 9, 2025 meeting minutes

Motion: Shawn | Second: Doug | Approved

IV. Approval of the resignations of two directors of the Paris Business Center Board of Directors: Steven Harper and Denise McKay.

Motion: Shawn | Second: Doug | Approved

V. Approval of the appointing of two directors to the Paris Business Center Board of Directors: Brooke Whitt and Mike Plummer.

Motion: Shawn | Second: Doug | Approved

VI. Approval of allocating \$10,000 to Paris Business Center for use on interior and exterior improvements.

- Allocation is for fixing echo, adding local art (DDA would approve of the mural), front and back doors need smart locks.

Motion: Shawn | Second: Doug | Approved

VII. Approval of allocating \$9,000 to funding the Hiwassee Half Marathon & 5K fundraiser for Hikeawassee.

- Trailful and local people have been asking for this race and the planning has been in the works. Half marathon is around the lake, the roads, and a few neighborhoods off shoots. Both races would start and finish at the city center.
- Current start time is 8 am, may move earlier because the dump opens at 9 am on Sunny Side Road.
- Hope to have live music and vendors for the coming years. Great opportunity for people coming from the city to the mountains.
- 100-200 people would make up to \$2,000. Funds would be used for upkeep on the Hikawassee van and other Hikeawassee needs.
- This would be happening March 14th 2026.
- Registration and road closures would be the next step and Mayor has approved this.
- There will be aid stations and hope to have in-kind donations for food and so on.

Motion: Shawn | Second: Doug | Approved

VIII. Executive Session

Motion to enter executive session to discuss the lease of property.

Motion: Shawn | Second: Doug | Approved

Entered executive session at 9:13 AM.

Motion to come out of executive session.

Motion: Shawn | Second: Doug | Approved

Came out of executive session at 9:32 AM.

IX. Approval of Paris Business Center incubator tenant lease agreement.

- Approved with the addition of substantive terms discussed.

Motion: Shawn | Second: Doug | Approved

X. Adjourn by general consent at 9:34 AM.